



*"Crafting the future with ingenuity"*

# TRAINING CALENDAR



<i>PROJECT MANAGEMENT (PM)</i> .....	<b>3</b>
<i>FINANCE, ACCOUNTING, BANKING, AUDITING AND RISK MANAGEMENT (FABARM)</i> .....	<b>4</b>
<i>PUBLIC SECTOR MANAGEMENT &amp; FINANCE, MONETARY POLICY, AND CENTRAL BANKING (PSMFMPCB)</i> .....	<b>5</b>
<i>MONITORING AND EVALUATION, PROCUREMENT, LOGISTICS, AND SUPPLY CHAIN MANAGEMENT (MEPLSCM)</i> .....	<b>6</b>
<i>DEMOCRACY, GOVERNANCE, HUMAN RIGHTS, ANTI-CORRUPTION AND NEGOTIATION (DGHRAN)</i> .....	<b>7</b>
<i>PUBLIC SECTOR MANAGEMENT, COMPETITION LAW AND POLICY, ICT AND MINING ISSUES (PSMCLPIM)</i> .....	<b>8</b>
<i>MEDIA, COMMUNICATION, EFFECTIVE WRITING AND PRESENTATION (MCEWP)</i> .....	<b>9</b>
<i>ENVIRONMENTAL AND DISASTER MANAGEMENT AND ENERGY MANAGEMENT AND DEVELOPMENT (EDMEMD)</i> .....	<b>10</b>
<i>SECRETARIAL AND OFFICE ADMINISTRATION (SOA)</i> .....	<b>11</b>
<i>ECONOMIC ANALYSIS AND DEVELOPMENT (EAD)</i> .....	<b>12</b>
<i>LEADERSHIP, HUMAN RESOURCE AND ORGANISATIONAL DEVELOPMENT (LHROD)</i> .....	<b>13</b>
<i>MARKETING AND SALES, CUSTOMER CARE AND PUBLIC RELATIONS (MSCCPR)</i> .....	<b>14</b>
<i>GENDER MANAGEMENT AND CHILD WELFARE (GMCW)</i> .....	<b>15</b>
<i>AGRICULTURE, LAND USE PLANNING AND URBAN AND RURAL DEVELOPMENT (ALPURD)</i> .....	<b>16</b>
<i>HEALTH AND OCCUPATIONAL HEALTH AND SAFETY (HOHS)</i> .....	<b>17</b>
<i>HOSPITALITY AND TOURISM (HT)</i> .....	<b>17</b>

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### PROJECT MANAGEMENT (PM)

CODE	COURSE	DURATION	
		1 WEEK DATES	2 WEEKS DATES
PM 001	Advanced Agricultural Project Management Strategies	<b>South Africa, Pretoria Training</b>	<b>South Africa Pretoria Training</b>
PM 002	Advanced Project Analysis and Evaluation	19-23 February	15-26 January
PM 003	Advanced Project Finances Analysis	15-19 April	11-22 March
PM 004	Advanced Project Management	10-14 June	20-31 May
PM 005	Advanced Project Management for Donor Funded Projects	19-23 August	15-26 July
PM 006	Advanced Project Monitoring and Evaluation for Developmental Projects	21-25 October	02-13 September
PM 007	Advanced Project Planning and Implementation	02-06 December	02-13 December
PM 008	Computer Application for Project Management		
PM 009	Contract Management, FIDIC Contracts, RBM and Advanced M&E	<b>Dubai Training</b>	<b>Dubai Training</b>
PM 010	Designing, Developing and Managing Donor Funded Projects	25-29 March	29 January-09 February
PM 011	Financial Management of Donor Funded Projects	22-26 April	29 April-10 May
PM 012	Grants Management for NGOs	06-10 May	17 June-28 June
PM 013	Management of Multiple Projects	01-05 July	23 September-4 October
PM 014	Managing Microfinance Projects	09-10 September	25 November-6 December
PM 015	Project Finance Analysis		
PM 016	Project Finance and Public-Private Partnerships Fundamentals	<b>Mauritius Training</b>	
PM 017	Project Formulation and Feasibility Study Analysis	04-08 March	
PM 018	Project M&E Methods, Tools and Techniques	08-12 July	
PM 019	Project Management	26-30 August	
PM 020	Project Management for Donor Funded Projects	23-27 September	
PM 021	Project Management for Engineers		
PM 022	Project Planning, Implementation and Evaluation	<b>Rwanda, Kigali Training</b>	
PM 023	Public Works Project Management	25-29 March	
		15-21 July	
		13-17 May	
		02-06 September	

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### FINANCE, ACCOUNTING, BANKING, AUDITING AND RISK MANAGEMENT (FABARM)

CODE	COURSE	DURATION	
		1 WEEK DATES	2 WEEKS DATES
FABARM 002	Advanced Credit Management and Debt Recovery	<b>South Africa, Pretoria Training</b>	<b>South Africa, Pretoria Training</b>
FABARM 003	Auditing Techniques for Senior Auditors	08-12 January	05-16 February
FABARM 004	Effective Treasury Management	11-15 March	22 April-03 May
FABARM 005	Financial Management and Auditing for Donor Funded Projects	03-07 June	08-19 July
FABARM 006	Financial Management and Budgetary Control	29 July-02 August	05-16 August
FABARM 007	Financial Management and Reporting	09-13 September	14-25 October
FABARM 008	Financial Management and Reporting	28 October-1 November	02-13 December
FABARM 008	Financial Management for Non-Financial Managers		
FABARM 009	Financial Management for Non-Financial Professionals	<b>Dubai Training</b>	<b>Dubai Training</b>
FABARM 010	Financial Modelling & Dashboards in Excel Masterclass	26 February-1 March	05-16 February
FABARM 011	Financial Modelling and Valuation	27-31 May	18-29 March
FABARM 012	Financial Planning and Forecasting	17-21 June	01-12 April
FABARM 013	Financial Risk Management	01-05 July	17-28 June
FABARM 014	Fixed Asset Management	23-27 September	05-16 August
FABARM 015	Internal Auditing	04-08 November	14-25 October
FABARM 016	Internal Auditing, Compliance and Risk Management	02-06 December	18-29 November
FABARM 017	Internal Auditing, Compliance and Risk Management		
FABARM 017	International Financial Reporting Standards (IFRS)	<b>Mauritius Training</b>	
FABARM 018	International Public Sector Accounting Standards (IPSAS)	19-23 February	
FABARM 019	International Tax Aspects of Mergers, Acquisitions and Corporate Finance	24-28 June	
FABARM 020	Interpretation and Application of IFRS and IPSAS	23-27 September	
FABARM 021	Investment Analysis and Appraisal	21-25 October	
FABARM 022	Loans and Grants Negotiation Skills	25-29 December	
FABARM 023	Pension Funds Management		
FABARM 023	Pension Funds Management	<b>Kigali Training</b>	
FABARM 024	Public Sector Financial Management and Control	19-23 February	
FABARM 025	Public-Private Partnership Financial Modelling	13-17 May	
FABARM 026	Spreadsheet Skills for Finance Personnel	16-20 September	
FABARM 027	Strategic Planning and Risk Assessment in Revenue Management	25-29 November	
FABARM 028	Strategic Planning, Effective Budgeting and Cost Control		
FABARM 029	Taxation Methodologies and Analysis		

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### PUBLIC SECTOR MANAGEMENT & FINANCE, MONETARY POLICY, AND CENTRAL BANKING (PSMFMPCB)

CODE	COURSE	DURATION	
		1 WEEK DATES	2 WEEKS DATES
PSMFMPCB 001	Advanced Course for Bank Examiners	<b>South Africa, Pretoria Training</b>	<b>South Africa Pretoria Training</b>
PSMFMPCB 002	Anti-Money Laundering Strategies	04-08 March	15-26 January
PSMFMPCB 003	Anti-Money Laundering/Combating Financing of Terrorism (AML & CFT)	06-10 May	15-26 January
PSMFMPCB 004	Banking Policy Formulation and Management	22-26 July	20-31 May
PSMFMPCB 005	Banking Supervision	30 September-04 October	02-13 December
PSMFMPCB 006	Central Bank and Monetary Policy Management	11-15 November	05-16 August
PSMFMPCB 007	Central Bank Supervision and Anti-money Laundering Strategies	09-13 December	02-13 December
PSMFMPCB 008	Challenges of Banks Failures and Alignment to Central Banks	<b>Dubai Training</b>	<b>Dubai Training</b>
PSMFMPCB 009	Course for Bank Examiners	26 February-1 March	05-16 February
PSMFMPCB 010	Financial Crimes and Anti-money Laundering Strategies	20-26 April	01-12 April
PSMFMPCB 011	Financial Management for Managers in Central Banks	17-21 June	17 June-28 June
PSMFMPCB 012	Foreign Exchange Controls, Framework and Management	01-05 July	14-25 October
PSMFMPCB 013	Fraud Detection and Prevention in Banks	23-27 September	18-29 November
PSMFMPCB 014	ICT in Public Administration and Public Sector Management	02-06 December	02-13 December
PSMFMPCB 015	Intermediate Course for Bank Examiners	<b>Mauritius Training</b>	
PSMFMPCB 016	Introduction to Public Administration and Management	04-08 March	
PSMFMPCB 017	Monetary Policy Formulation and Implementation	24-28 June	
PSMFMPCB 018	Money Market and Capital Market Regulation	23-27 September	
PSMFMPCB 019	Money Market and Capital Market Securities	21-25 October	
PSMFMPCB 020	Onsite Banking Supervision	25-29 November	
PSMFMPCB 021	Policy Auditing in Central Banks	<b>Rwanda, Kigali Training</b>	
PSMFMPCB 022	Public Information and Communication Management	19-23 February	
PSMFMPCB 023	Public Policy Making	25-29 March	
PSMFMPCB 024	Public Sector Human Resource Management	13-17 May	
PSMFMPCB 025	Public Sector Loans and Grants Negotiation	16-20 September	
PSMFMPCB 026	Public Sector Management and Governance	25-29 November	
PSMFMPCB 027	Public Sector Project Management		
PSMFMPCB 028	Risk Management and Financial Analysis in the Central Banks		

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### MONITORING AND EVALUATION, PROCUREMENT, LOGISTICS, AND SUPPLY CHAIN MANAGEMENT (MEPLSCM)

CODE	COURSE	DURATION	
		1 WEEK DATES	2 WEEKS DATES
MEPLSCM 001	Advanced M&E	<i>South Africa, Pretoria Training</i>	<i>South Africa Pretoria Training</i>
MEPLSCM 002	Application of M&E Frameworks in Project Management	19-23 February	15-26 January
MEPLSCM 003	Cold Chain Management	15-19 April	11-22 March
MEPLSCM 004	Computerized M&E Systems	10-14 June	20-31 May
MEPLSCM 005	Contract Drafting and Negotiation	19-23 August	15-26 July
MEPLSCM 006	Designing and Implementation of M&E Systems	21-25 October	02-13 September
MEPLSCM 007	Effective Purchasing, Tendering & Supplier Selection	02-06 December	02-13 December
MEPLSCM 008	E-Procurement	<i>Dubai Training</i>	<i>Dubai Training</i>
MEPLSCM 009	Financial Aspects of Procurement	25-29 March	29 January-09 February
MEPLSCM 010	Fleet and Transport Management	22-26 April	29 April-10 May
MEPLSCM 011	Fundamentals of Procurement and Procurement Management	06-10 May	17 June-28 June
MEPLSCM 012	Inventory and Warehouse Management	01-05 July	23 September-4 October
MEPLSCM 013	Legal Compliance Monitoring	09-10 September	25 November-6 December
MEPLSCM 014	Logistics and Facility Management	<i>Mauritius Training</i>	
MEPLSCM 015	M&E in the NGO Sector	04-08 March	
MEPLSCM 016	Managing Logistics in the Supply Chain	08-12 July	
MEPLSCM 017	Managing Projects with Project Management Information Systems (PMIS)	26-30 August	
MEPLSCM 018	Managing the Contract and Supplier Relationships	23-27 September	
MEPLSCM 019	Monitoring and Evaluation: Data Requirements and Data Analysis	<i>Rwanda, Kigali Training</i>	
MEPLSCM 020	Monitoring and Evaluation of Developmental Projects	25-29 March	
MEPLSCM 021	Participatory Planning and M&E	15-21 July	
MEPLSCM 022	Performance Monitoring and Evaluation	13-17 May	
MEPLSCM 023	Procurement and Supply Chain Management	02-06 September	
MEPLSCM 024	Procurement Fraud Prevention		
MEPLSCM 025	Procurement Monitoring and Evaluation		
MEPLSCM 026	Public Procurement, Supply Chain and Contract Management		
MEPLSCM 027	Purchasing and Supply Management		
MEPLSCM 028	Strategic Logistics: Planning and Management		

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### DEMOCRACY, GOVERNANCE, HUMAN RIGHTS, ANTI-CORRUPTION AND NEGOTIATION (DGHRAN)

CODE	COURSE	DURATION	
		1 WEEK DATES	2 WEEKS DATES
DGHRAN 001	Anti-Corruption, Bribery and Fraud	<b>South Africa, Pretoria Training</b> 08-12 January 11-15 March 03-07 June 29 July-02 August 09-13 September 28 October-1 November	<b>South Africa, Pretoria Training</b> 05-16 February 22 April-03 May 05-16 August 14-25 October 02-13 December
DGHRAN 002	Anti-Corruption, Integrity and Corporate Governance		
DGHRAN 003	Arbitration, Negotiation and Conflict Resolution		
DGHRAN 004	Conflict and Change Management		
DGHRAN 005	Conflict Management, Negotiation, Conciliation and Mediation		
DGHRAN 006	Advanced Management and Policy Development		
DGHRAN 007	Court Management and Judiciary Administration		
DGHRAN 008	Decentralisation and Community Driven Development		
DGHRAN 009	Devolution and Governance in the African Context		
DGHRAN 010	Disarmament, Demobilisation, and Reintegration Programmes		
DGHRAN 011	Drafting Legal Documents		
DGHRAN 012	Elections, Democracy and Succession in Africa		
DGHRAN 013	Environmental Law Analysis		
DGHRAN 014	Ethical Issues in the Judiciary Systems		
DGHRAN 015	Good Governance and Corporate Social Responsibility (CSR)	<b>Mauritius Training</b> 19-23 February 24-28 June 23-27 September 21-25 October 25-29 November	<b>Dubai Training</b> 05-16 February 18-29 March 01-12 April 17-28 June 05-16 August 14-25 October 18-29 November
DGHRAN 016	Good Governance and Property Rights		
DGHRAN 017	Good Governance in Post-Conflict Societies		
DGHRAN 018	Good Governance, Democracy and Human Rights		
DGHRAN 019	Governance and Public Participation		
DGHRAN 020	Human Rights and Democracy	<b>Kigali Training</b> 19-23 February 13-17 May 16-20 September 25-29 November	
DGHRAN 021	International Mediation, Post Conflict Reconciliation and Nation Building		
DGHRAN 022	International Relations and Diplomacy		
DGHRAN 023	Judiciary, and Legislature and Governance		
DGHRAN 024	Land Governance for Sustainable Development		
DGHRAN 025	Good Governance and Public Sector Financial Management		
DGHRAN 026	Parliamentary Administration and Governance		
DGHRAN 027	Policy Analysis for Parliamentarians and Policymakers		
DGHRAN 028	Public Sector Innovations, Policy Reform and Governance		

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### PUBLIC SECTOR MANAGEMENT, COMPETITION LAW AND POLICY, ICT AND MINING ISSUES (PSMCLPIM)

CODE	COURSE	DURATION	
		1 WEEK DATES	2 WEEKS DATES
PSMCLPIM 001	CISCO CCNA Networking	<b>South Africa, Pretoria Training</b>	<b>South Africa Pretoria Training</b>
PSMCLPIM 002	Competition Law and Policy: Controlling Private Power	04-08 March	15-26 January
PSMCLPIM 003	Competition Policy Enforcement and Application of Economics and Law	06-10 May	15-26 January
PSMCLPIM 004	Competition Regulations and Guidelines	22-26 July	20-31 May
PSMCLPIM 005	Computer Fraud and Security/IT Audit	30 September-04 October	02-13 December
PSMCLPIM 006	Corporate Law, Mergers and Acquisitions	11-15 November	05-16 August
PSMCLPIM 007	Geographical Information Systems (GIS)	09-13 December	02-13 December
PSMCLPIM 008	GIS Application in Natural Resource Management	<b>Dubai Training</b>	<b>Dubai Training</b>
PSMCLPIM 009	Human Resource Information Systems	26 February-1 March	05-16 February
PSMCLPIM 010	ICT in Public Administration and Public Sector Management	20-26 April	01-12 April
PSMCLPIM 011	Introduction to Public Administration and Management	17-21 June	17 June-28 June
PSMCLPIM 012	IT Security and Cybercrime Prevention	01-05 July	14-25 October
PSMCLPIM 013	IT Strategy and Strategic Information Management	23-27 September	18-29 November
PSMCLPIM 014	Java Script	02-06 December	02-13 December
PSMCLPIM 015	Mining and Sustainable Development	<b>Mauritius Training</b>	
PSMCLPIM 016	Mining Law and Corporate Social Responsibility (CSR) in Mining	04-08 March	
PSMCLPIM 017	Mining Programmes	24-28 June	
PSMCLPIM 018	Public Information and Communication Management	23-27 September	
PSMCLPIM 019	Public Policy Analysis	21-25 October	
PSMCLPIM 020	Public Policy Making	25-29 November	
PSMCLPIM 021	Public Sector Human Resource Management	<b>Rwanda, Kigali Training</b>	
PSMCLPIM 022	Public Sector Management and Governance	19-23 February	
PSMCLPIM 023	Public Sector Project Management	25-29 March	
PSMCLPIM 024	Public Service and Administration	13-17 May	
PSMCLPIM 025	Systems Analysis and Design	16-20 September	
PSMCLPIM 026	The Economics of Competition Law	25-29 November	
PSMCLPIM 027	Understanding the Law and Principles of Competition Policy		
PSMCLPIM 028	Website design and Publishing		

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### MEDIA, COMMUNICATION, EFFECTIVE WRITING AND PRESENTATION (MCEWP)

CODE	COURSE	DURATION	
		1 WEEK DATES	2 WEEKS DATES
MCEWP 001	Advanced Report Writing	<b>South Africa, Pretoria Training</b> 19-23 February 15-19 April 10-14 June 19-23 August 21-25 October 02-06 December  <b>Dubai Training</b> 25-29 March 22-26 April 06-10 May 01-05 July 09-10 September  <b>Mauritius Training</b> 04-08 March 08-12 July 26-30 August 23-27 September  <b>Rwanda, Kigali Training</b> 25-29 March 15-21 July 13-17 May 02-06 September	<b>South Africa Pretoria Training</b> 15-26 January 11-22 March 20-31 May 15-26 July 02-13 September 02-13 December  <b>Dubai Training</b> 29 January-09 February 29 April-10 May 17 June-28 June 23 September-4 October 25 November-6 December
MCEWP 002	Business Communication		
MCEWP 003	Data Coding and Analysis		
MCEWP 004	Developing Research Instruments		
MCEWP 005	Effective Communication Skills		
MCEWP 006	Library and Information Organization		
MCEWP 007	Library Management and Documentation		
MCEWP 008	Media, Communication and Advocacy		
MCEWP 009	Media, Journalism and Human Rights		
MCEWP 010	Parliamentary Reporting and Editing		
MCEWP 011	Power Point Presentation		
MCEWP 012	Print Media, Television and Radio in the Age of Social Media		
MCEWP 013	Print Media, Television and Radio Management		
MCEWP 014	Public Speaking		
MCEWP 015	Qualitative and Quantitative Research Methodology		
MCEWP 016	Qualitative Research Methodology		
MCEWP 017	Quantitative Research Methodology		
MCEWP 018	Report Writing		
MCEWP 019	Research Methods and Data Management		
MCEWP 020	Social Media		
MCEWP 021	Thesis writing		
MCEWP 022	Writing and Presenting Research Reports		
MCEWP 023	Writing and Presenting Thesis		
MCEWP 024	Writing and Presenting Thesis Proposal		
MCEWP 025	Writing for Publication		
MCEWP 026	Writing Research Proposal		
MCEWP 027	Writing Research Proposal for Funding		

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### ENVIRONMENTAL AND DISASTER MANAGEMENT AND ENERGY MANAGEMENT AND DEVELOPMENT (EDMEMD)

CODE	COURSE	DURATION	
		1 WEEK DATES	2 WEEKS DATES
EDMEMD 001	Analysis of the Petroleum Industry	<b>South Africa, Pretoria Training</b> 08-12 January 11-15 March 03-07 June 29 July-02 August 09-13 September 28 October-1 November	<b>South Africa, Pretoria Training</b> 05-16 February 22 April-03 May 05-16 August 14-25 October 02-13 December
EDMEMD 002	Climate Change Adaptation and Mitigation		
EDMEMD 003	Community Participation in Natural Resources Planning and Management		
EDMEMD 004	Comprehensive M&E for Power Generation		
EDMEMD 005	Developing a Community Environmental Plan		
EDMEMD 006	Emergency Preparedness and Disaster Risk Management		
EDMEMD 007	Energy Management and Sustainable Development		
EDMEMD 008	Environmental Impact Assessment (EIA)		
EDMEMD 009	Environmental Impact Assessment of Energy Projects		
EDMEMD 010	Environmental Management Strategies, Systems and Auditing		
EDMEMD 011	GIS Application in Planning and Resource Management		
EDMEMD 012	High and Medium Voltage Substation Design, Testing and Maintenance		
EDMEMD 013	Integrated Environmental Management		
EDMEMD 014	Integrated Waste Management		
EDMEMD 015	Integrated Water Resources Management		
EDMEMD 016	Introduction to Managing Environmental Data with MS Access		
EDMEMD 017	Management of Petroleum Projects		
EDMEMD 018	Natural Resource Management		
EDMEMD 019	Oil and Gas Industry Analysis		
EDMEMD 020	Operation and Maintenance of Diesel Power Generating Plants		
EDMEMD 021	Options for Power Generation		
EDMEMD 022	Petroleum Data Management		
EDMEMD 023	Petroleum, Oil and Gas Testing and Analysis		
EDMEMD 024	Power Plant Operations and Control Fundamentals		
EDMEMD 025	Project Planning and Sustainable Development in the Energy Sector	<b>Mauritius Training</b> 19-23 February 24-28 June 23-27 September 21-25 October 25-29 November	
EDMEMD 026	Rural Electrification Programme Implementation		
EDMEMD 027	Strategic Procurement Management in the Energy Sector		
EDMEMD 028	Transmission Line, HV & MV Substation Design, Testing & Maintenance		
		<b>Kigali Training</b> 19-23 February 13-17 May 16-20 September 25-29 November	

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### SECRETARIAL AND OFFICE ADMINISTRATION (SOA)

CODE	COURSE	DURATION	
		1 WEEK DATES	2 WEEKS DATES
SOA 001	Advanced Management Development Programme for PAs, ESs, EAs	<b>South Africa, Pretoria Training</b>	<b>South Africa Pretoria Training</b>
SOA 002	Advanced Executive Office Administration and Secretarial Skills	04-08 March	15-26 January
SOA 003	Advanced Secretarial Training	06-10 May	15-26 January
SOA 004	Archival Management and Documentation	22-26 July	20-31 May
SOA 005	Basic Executive Office Administration and Secretarial Practice	30 September-04 October	02-13 December
SOA 006	Basic Internet/ Desktop Research for Secretaries	11-15 November	05-16 August
SOA 007	Communication and Speech Writing	09-13 December	02-13 December
SOA 008	Computer Programme for Executive Assistants		
SOA 009	Computerized Management of Institutional Records	<b>Dubai Training</b>	<b>Dubai Training</b>
SOA 010	Customer Care and Communication	26 February-1 March	05-16 February
SOA 011	Effective Communication, Assertiveness & Time Management: PAs, EAs, ESs	20-26 April	01-12 April
SOA 012	Effective Conflict Resolution Skills for Administrators	17-21 June	17 June-28 June
SOA 013	Effective Office Management and Administration	01-05 July	14-25 October
SOA 014	Electronic Records Management and Digitization of Archives	23-27 September	18-29 November
SOA 015	Event Management Negotiation	02-06 December	02-13 December
SOA 016	Event Planning and Management		
SOA 017	Executive Skills for Administrators, PAs and Secretaries	<b>Mauritius Training</b>	
SOA 018	Front Office Management	04-08 March	
SOA 019	Diplomacy, Public Relations and Etiquette for Secretaries, PAs & Office Managers	24-28 June	
SOA 020	Introductory MS Excel, Word, PowerPoint for Secretaries, PAs, EAs, ESs	23-27 September	
SOA 021	Librarianship and Corporate Information Management	21-25 October	
SOA 022	Management Development Programme for Secretaries, PAs, ESs, EAs	25-29 November	
SOA 023	Performance Appraisal Techniques for Secretaries, PAs, EAs, ESs		
SOA 024	Professional and Effective Minute Taking and Report Writing Skills	<b>Rwanda, Kigali Training</b>	
SOA 025	Project Management Skills for Secretaries, PAs, EAs, ESs	19-23 February	
SOA 026	Report Writing and Presentation Skills for Secretaries	25-29 March	
		13-17 May	
		16-20 September	
		25-29 November	

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### ECONOMIC ANALYSIS AND DEVELOPMENT (EAD)

CODE	COURSE	DURATION	
		1 WEEK DATES	2 WEEKS DATES
EAD 001	Applied Research Methodology in Economic Analysis	<b>South Africa, Pretoria Training</b>	<b>South Africa Pretoria Training</b>
EAD 002	Balance of Payments Statistics	19-23 February	15-26 January
EAD 003	Data Analysis Using R, SPSS or STATA	15-19 April	11-22 March
EAD 004	Data Management Modelling, Statistical Analysis and Visualisation using R	10-14 June	20-31 May
EAD 005	Domestic Revenue Mobilisation and Management	19-23 August	15-26 July
EAD 006	Econometrics Analysis: Time Series, Panel Data and Cross-Sectional	21-25 October	02-13 September
EAD 007	Economic Modelling and Forecasting	02-06 December	02-13 December
EAD 008	Economic Planning and Budgeting	<b>Dubai Training</b>	<b>Dubai Training</b>
EAD 009	Expansion of the Tax Base Through Taxation of the Informal Sector	25-29 March	29 January-09 February
EAD 010	Input-Output Modelling, Social Accounting Matrix Modelling and CGE Modelling	22-26 April	29 April-10 May
EAD 011	Labour Market Information Systems (LMIS)	06-10 May	17 June-28 June
EAD 012	Macro-econometrics Modelling	01-05 July	23 September-4 October
EAD 013	Macroeconomic Forecasting and Projections	09-10 September	25 November-6 December
EAD 014	Macroeconomic Management and Policies for Senior Officials	<b>Mauritius Training</b>	
EAD 015	Macroeconomic Policy Formulation and Management	04-08 March	
EAD 016	Macroeconomics Analysis for Public Sector Managers	08-12 July	
EAD 017	Policy Formulation, Implementation and Evaluation	26-30 August	
EAD 018	Poverty Reduction Strategies Monitoring and Evaluation Systems	23-27 September	
EAD 019	Public Policy Analysis: Strategic and Effective Implementation	<b>Rwanda, Kigali Training</b>	
EAD 020	Public Sector Management Strategies and Policies	25-29 March	
EAD 021	Public-Private Partnerships Fundamentals	15-21 July	
EAD 022	Quantitative Techniques for Macroeconomic Analysis and Management	13-17 May	
EAD 023	Regulatory Impact Assessment	02-06 September	
EAD 024	Restructuring and Privatization of Public Enterprises		
EAD 025	SME Development Strategies and Management		
EAD 026	Statistical Methods and Computer Applications for Policy Analysts		
EAD 027	Tax Intelligence Solutions and Risk Management		
EAD 028	Tax Policy, Tax Revenue Analysis and Revenue Forecasting		

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### LEADERSHIP, HUMAN RESOURCE AND ORGANISATIONAL DEVELOPMENT (LHROD)

CODE	COURSE	DURATION	
		1 WEEK DATES	2 WEEKS DATES
LHROD 001	Computerised Human Resources Information Systems	<b>South Africa, Pretoria Training</b>	<b>South Africa, Pretoria Training</b>
LHROD 002	Conducting Effective Performance Reviews	08-12 January	05-16 February
LHROD 003	Employee Welfare, Wellness and Motivation	11-15 March	22 April-03 May
LHROD 004	Human Resources Analytics	03-07 June	05-16 August
LHROD 005	Human Resource Information Systems	29 July-02 August	14-25 October
LHROD 006	Human Resources Management	09-13 September	02-13 December
LHROD 007	Human Resources Management and Development	28 October-1 November	
LHROD 008	Integrating Organization & Individual Performance Management Systems	<b>Dubai Training</b>	<b>Dubai Training</b>
LHROD 009	Introductory Human Resources Management	26 February-1 March	05-16 February
LHROD 010	Labour Market Information Systems	27-31 May	18-29 March
LHROD 011	Labour Relations and Law	17-21 June	01-12 April
LHROD 012	Labour Relations in the Public Sector	01-05 July	17-28 June
LHROD 013	Leadership and Good Governance in the Public Sector	23-27 September	05-16 August
LHROD 014	Leadership Management and Development	04-08 November	14-25 October
LHROD 015	Leadership Skills for Supervisors	02-06 December	18-29 November
LHROD 016	Leadership Management	<b>Mauritius Training</b>	
LHROD 017	Managing the Training Function	19-23 February	
LHROD 018	Payroll Management	24-28 June	
LHROD 019	Performance Appraisal Strategies and Techniques	23-27 September	
LHROD 020	Performance Based Human Resources Management	21-25 October	
LHROD 021	Performance Evaluation and Management	25-29 November	
LHROD 022	Public Relations and Personnel Management	<b>Kigali Training</b>	
LHROD 023	Public Service Human Resource Planning and Management	19-23 February	
LHROD 024	Strategic Human Resources Management	13-17 May	
LHROD 025	Strategic Management	16-20 September	
LHROD 026	Strategic Performance Management	25-29 November	
LHROD 027	Training Analytics		
LHROD 028	Training Management and Training Needs Analysis		

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### MARKETING AND SALES, CUSTOMER CARE AND PUBLIC RELATIONS (MSCCPR)

CODE	COURSE	DURATION	
		1 WEEK DATES	2 WEEKS DATES
MSCCPR 001	Advertising and Brand Management	<b>South Africa, Pretoria Training</b>	<b>South Africa Pretoria Training</b>
MSCCPR 002	Call Centre and Customer Service	04-08 March	15-26 January
MSCCPR 003	Consumer Behaviour	06-10 May	15-26 January
MSCCPR 004	Customer Focussed Marketing	22-26 July	20-31 May
MSCCPR 005	Customer Focussed Marketing	30 September-04 October	02-13 December
MSCCPR 006	Customer Relationship Management (CRM)	11-15 November	05-16 August
MSCCPR 007	Customer Service Excellence for Managers	09-13 December	02-13 December
MSCCPR 008	Developing and Managing Customer Base	<b>Dubai Training</b>	<b>Dubai Training</b>
MSCCPR 009	Developing and Managing Customer Base	26 February-1 March	05-16 February
MSCCPR 010	Effective Supervision Skills in Modern Workplace Environment	20-26 April	01-12 April
MSCCPR 011	Essential Skills for Marketing Staff	17-21 June	17 June-28 June
MSCCPR 012	Front Office Operations	01-05 July	14-25 October
MSCCPR 013	Frontline Customer Service	23-27 September	18-29 November
MSCCPR 014	Informational Marketing Strategy	02-06 December	02-13 December
MSCCPR 015	Innovation, Entrepreneurship and Sales Management	<b>Mauritius Training</b>	
MSCCPR 016	International Marketing	04-08 March	
MSCCPR 017	Market Research and Product Development	24-28 June	
MSCCPR 018	Public Relations and Corporate Social Investment	23-27 September	
MSCCPR 019	Public Relations and Customer Care	21-25 October	
MSCCPR 020	Public Relations and Customer Care	25-29 November	
MSCCPR 021	Public Relations and Events Management	<b>Rwanda, Kigali Training</b>	
MSCCPR 022	Quality and Customer Service	19-23 February	
MSCCPR 023	Strategic Marketing Management	25-29 March	
		13-17 May	
		16-20 September	
		25-29 November	

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### GENDER MANAGEMENT AND CHILD WELFARE (GMCW)

CODE	COURSE	DURATION	
		1 WEEK DATES	2 WEEKS DATES
GMCW 001	<i>Bullying and the School System</i>	<b>South Africa, Pretoria Training</b>	<b>South Africa Pretoria Training</b>
GMCW 002	<i>Caring for Vulnerable Children</i>	19-23 February	15-26 January
GMCW 003	<i>Child rights and Child Law for Activists and NGO Officials</i>	15-19 April	11-22 March
GMCW 004	<i>Children and Substance Abuse</i>	10-14 June	20-31 May
GMCW 005	<i>Children, Discipline and Punishment</i>	19-23 August	15-26 July
GMCW 006	<i>Forced Migration and Children</i>	21-25 October	02-13 September
GMCW 007	<i>Gender Advocacy, Networking &amp; Strategic Management</i>	02-06 December	02-13 December
GMCW 008	<i>Gender Issues for Sustainable Development &amp; Poverty Alleviation</i>	<b>Dubai Training</b>	<b>Dubai Training</b>
GMCW 009	<i>Gender Analysis and Mainstreaming</i>	25-29 March	29 January-09 February
GMCW 010	<i>Gender Mainstreaming in the Public Sector</i>	22-26 April	29 April-10 May
GMCW 011	<i>Gender Management and Development</i>	06-10 May	17 June-28 June
GMCW 012	<i>HIV/AIDS and Gender</i>	01-05 July	23 September-4 October
GMCW 013	<i>Making Children's Voices be Heard in Fight against Violence and Abuse</i>	09-10 September	25 November-6 December
GMCW 014	<i>Migration, Trafficking and Children</i>	<b>Mauritius Training</b>	
GMCW 015	<i>Parenting, Child Care and Protection in Urban and Rural Environments</i>	04-08 March	
GMCW 016	<i>Training the Gender Trainer</i>	08-12 July	
GMCW 017	<i>War and Children</i>	26-30 August	
GMCW 018	<i>Women Empowerment, Gender issues &amp; Sustainable Development</i>	23-27 September	
GMCW 019	<i>Women and Land in Africa</i>	<b>Rwanda, Kigali Training</b>	
GMCW 020	<i>Women and Management</i>	25-29 March	
GMCW 021	<i>Women and Forced Migration</i>	15-21 July	
GMCW 022	<i>Women, Poverty and Inequality in Africa</i>	13-17 May	
GMCW 023	<i>Women, Youth and Child Migration</i>	02-06 September	
GMCW 024	<i>Youth, Gender and Political Participation</i>		

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### AGRICULTURE, LAND USE PLANNING AND URBAN AND RURAL DEVELOPMENT (ALPURD)

CODE	COURSE	DURATION	
		1 WEEK DATES	2 WEEKS DATES
ALPURD 001	Advanced Agricultural Project Management	<b>South Africa, Pretoria Training</b>	<b>South Africa, Pretoria Training</b>
ALPURD 002	Advanced Rural Development and Extension Strategies	08-12 January	05-16 February
ALPURD 003	Agricultural Extension and Rural Development	11-15 March	22 April-03 May
ALPURD 004	Agricultural Produce Marketing and Export Strategy	03-07 June	05-16 August
ALPURD 005	Climate Change and Agriculture	29 July-02 August	14-25 October
ALPURD 006	Drought and Sustainable Agriculture	09-13 September	02-13 December
ALPURD 007	Integrated Natural Resource Management	28 October-1 November	
ALPURD 008	Irrigation and Agricultural Development	<b>Dubai Training</b>	<b>Dubai Training</b>
ALPURD 009	Land Governance for Sustainable Development	26 February-1 March	05-16 February
ALPURD 010	Land Use and Environmental Planning	27-31 May	18-29 March
ALPURD 011	Land Use Planning Techniques and Practices	17-21 June	01-12 April
ALPURD 012	Land Use Policy and Urban Planning	01-05 July	17-28 June
ALPURD 013	Land Use and Resource Management	23-27 September	05-16 August
ALPURD 014	Law and Urban Land Use Planning	04-08 November	14-25 October
ALPURD 015	Management of Rural Poverty Alleviation Projects	02-06 December	18-29 November
ALPURD 016	Managing Sustainable Rural Development	<b>Mauritius Training</b>	
ALPURD 017	Organic Farming and Markets	19-23 February	
ALPURD 018	Poverty Alleviation in the Rural Context	24-28 June	
ALPURD 019	Public Policies and Rural Development in Africa	23-27 September	
ALPURD 020	Regional Planning and Policy	21-25 October	
ALPURD 021	Rural Micro-Credit Management	25-29 November	
ALPURD 022	Spatial Planning, Land Use Management and Urban Development	<b>Kigali Training</b>	
ALPURD 023	Strategic Rural Development Management (SRDM)	19-23 February	
ALPURD 024	Strategies for Poverty Reduction and Sustainable Development	13-17 May	
ALPURD 025	Sustainable Forest Management	16-20 September	
ALPURD 026	Urban Planning and Policy	25-29 November	
ALPURD 027	Urban Transportation, Land Use, and the Environment		
ALPURD 028	Water and Agriculture		

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### HEALTH AND OCCUPATIONAL HEALTH AND SAFETY (HOHS)

CODE	COURSE	DURATION	
		1 WEEK DATES	2 WEEKS DATES
HOHS 001	Advanced Leadership Strategies for Health Care Executive	<b>South Africa, Pretoria Training</b>	<b>South Africa Pretoria Training</b>
HOHS 002	Advanced Public Health Research Methodology	04-08 March	15-26 January
HOHS 003	Advocacy, Communication & Behavioural Change (HIV/AIDS)	22-26 July	15-26 January
HOHS 004	Environmental Health Management	11-15 November	20-31 May
HOHS 005	HIV/AIDS Treatment Management	09-13 December	02-13 December
HOHS 006	Lifestyle Change and Non-communicable Diseases		05-16 August
HOHS 007	Management of Public Health Reform	<b>Dubai Training</b>	02-13 December
HOHS 008	Management of Wellness and HIV & AIDS Program in the Workplace	26 February-1 March	
HOHS 009	Managing Sustainable Primary Health Care	20-26 April	<b>Dubai Training</b>
HOHS 010	Occupational Health and Safety Management	23-27 September	05-16 February
HOHS 011	Public Health Research Methodology		01-12 April
HOHS 012	Public Health Service Management and Administration	<b>Mauritius Training</b>	17 June-28 June
HOHS 013	Wellness and Work	24-28 June	14-25 October
		23-27 September	18-29 November
		25-29 November	02-13 December

### HOSPITALITY AND TOURISM (HT)

CODE	COURSE	DURATION	
		1 WEEK DATES	2 WEEKS DATES
HT 001	Conservation and Tourism Management	<b>South Africa, Pretoria Training</b>	<b>South Africa Pretoria Training</b>
HT 002	Cultural Tourism, Heritage and Museum Management	19-23 February	15-26 January
HT 003	Eco-Tourism Management and Development	10-14 June	11-22 March
HT 004	E-Tourism Management	21-25 October	15-26 July
HT 005	Fundamentals of National Parks and Wildlife Management and Tourism		02-13 September
HT 006	Human Resources Management in Tourism & Hospitality	<b>Dubai Training</b>	02-13 December
HT 007	Policy Development for Sustainable Tourism	25-29 March	
HT 008	Sustainable Tourism in Protected Areas	06-10 May	<b>Dubai Training</b>
HT 009	Sustainable Tourism Management and Development	09-10 September	29 January-09 February
HT 010	Tourism and Collaborative Environmental Governance		29 April-10 May
HT 011	Tourism and Community Based Natural Resources Management	<b>Mauritius Training</b>	17 June-28 June
		04-08 March	23 September-4 October
		26-30 August	
		23-27 September	

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