



*"Crafting the future with ingenuity"*

# TRAINING CALENDAR



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## PROJECT MANAGEMENT (PM)

CODE	COURSE	DURATION	
		1 WEEK	2 WEEKS
PM 001	Advanced Agricultural Project Management Strategies	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 28 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
PM 002	Advanced Project Analysis and Evaluation	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
PM 003	Advanced Project Finances Analysis	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
PM 004	Advanced Project Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
PM 005	Advanced Project Management for Donor Funded Projects	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
PM 006	Advanced Project Monitoring and Evaluation for Developmental Projects	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
PM 007	Advanced Project Planning and Implementation	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
PM 008	Computer Application for Project Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
PM 009	Contract Management, FIDIC Contracts, RBM and Advanced M&E	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
PM 010	Designing, Developing and Managing Donor Funded Projects	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
PM 011	Financial Management of Donor Funded Projects	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
PM 012	Management of Multiple Projects	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
PM 013	Managing Microfinance Projects	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct

PM 014	Project Finance Analysis	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
PM 015	Project Finance and Public-Private Partnerships Fundamentals	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
PM 016	Project Formulation and Feasibility Study Analysis	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
PM 017	Project Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
PM 018	Project Management for Donor Funded Projects	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
PM 019	Project Management for Engineers	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
PM 020	Project M&E Methods, Tools and Techniques	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
PM 021	Project Planning, Implementation and Evaluation	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
PM 022	Public Works Project Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov

## **FINANCE, BANKING, AUDITING AND RISK MANAGEMENT (FBARM)**

FBARM 001	Accounting and Finance Policies and Procedures	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 002	Accounting Principles for Microfinance Institutions	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 003	Accounting Skills for the New Supervisor	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 004	Activity Based Budgeting	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 28 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
FBARM 005	Advanced Credit Management and Debt Recovery	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 006	Advanced Financial Modelling	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 007	Advanced Treasury and Cash Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 008	Asset and Liability Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
FBARM 009	Auditing Financial Statements in Banks	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 28 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 010	Auditing of Computerized Accounting Systems	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 011	Auditing of State-Owned Enterprises	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 012	Balancing Fintech Innovation and Regulation	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
FBARM 013	Banking Policy Formulation and Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 014	Bank Reconciliation Course	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 28 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 015	Banking Supervision	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 016	Budgetary control in project control management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep

FBARM 017	Budgeting and Budgetary Control	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 018	Budgeting and Forecasting	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 019	Central Bank and Monetary Policy Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 28 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 020	Central Bank Supervision and Anti-money Laundering Strategies	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
FBARM 021	Compilation and Analysis of Balance of Payment Statistics	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 022	Computer Applications in Accounting Auditing and Financial Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 023	Computerized Public Sector Financial Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 024	Costing, Cost Modelling and Pricing in Telecommunications	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 28 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
FBARM 025	Course for Bank Examiners	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 026	Effective Treasury Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 027	E-Banking Products Analysis	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 028	Financial Analysis	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
FBARM 029	Financial Crimes and Anti-money Laundering Strategies	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 030	Financial Management and Auditing for Donor Funded Projects	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 031	Financial Management and Budgetary Control	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 032	Financial Management and Reporting	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
FBARM 033	Financial Management for Non-Financial Managers	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct

FBARM 034	Financial Management for Managers in Central Banks	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 035	Financial Modelling & Dashboards in Excel Masterclass	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 036	Financial Modelling and Valuation	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
FBARM 037	Financial Planning and Forecasting	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 038	Financial Risk Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 039	Fixed Asset Management and Project Accounting	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 040	Foreign Exchange Controls, Framework and Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
FBARM 041	Foreign Exchange Reserve Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 042	Fraud Detection and Prevention in Banks	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 043	Grants Management for NGOs	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 044	Human Resource Management in Banks	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
FBARM 045	Intermediate Course for Bank Examiners	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 046	Internal Auditing	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 047	Internal Auditing, Compliance and Risk Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 048	International Financial Reporting Standards (IFRS)	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
FBARM 049	International Public Sector Accounting Standards (IPSAS)	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 050	International Tax Aspects of Mergers, Acquisitions and Corporate Finance	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov

FBARM 051	Interpretation and Application of IFRS and IPSAS	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 052	Introduction to Treasury Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
FBARM 053	Investment Analysis and Appraisal	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 054	Lending Methodologies and Product Development	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 28 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 055	Loans and Grants Negotiation	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 056	Managing the Internal Audit Function	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
FBARM 057	Monetary Policy Formulation and Implementation	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 058	Money Market and Capital Market Regulation	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 059	Money Market and Capital Market Securities	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 060	Payment and Settlement Systems	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
FBARM 061	Payroll Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 062	Pension Funds Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 063	Policy Auditing in Central Banks	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 064	Public Finance Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 28 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
FBARM 065	Public-Private Partnership Financial Modelling	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 066	Public Sector Financial Management and Control	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 067	Revenue Collection and Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov



FBARM 068	Risk Based Approach to Financial Auditing	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 069	Risk Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 28 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
FBARM 070	Risk Management and Financial Analysis in the Central Banks	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 071	Spreadsheet Skills for Finance Personnel	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 072	Spreadsheet Skills for Non-Finance Personnel	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 073	Strategic Financial Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 074	Strategic Planning and Risk Assessment in Revenue Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 075	Strategic Planning, Effective Budgeting & Cost Control	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 076	Taxation Methodologies and Analysis	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 077	Tender Management Procedures	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 078	Transformation for Financial Inclusion	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
FBARM 079	Treasury Management and Forecasting	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
FBARM 080	Finance for Non-Financial Managers	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
FBARM 081	Financial Management for Managers in Central Banks	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct

## **PUBLIC SECTOR ADMINISTRATION AND MANAGEMENT (PSAM)**

PSAM 001	ICT in Public Administration and Public Sector Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
PSAM 002	Introduction to Public Administration and Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
PSAM 003	Public Human Resource Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
PSAM 004	Public Information and Communication Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
PSAM 005	Public Policy Making	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
PSAM 006	Public Sector Project Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
PSAM 007	Public Sector Management and Governance	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
PSAM 008	Public Service and Administration	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov

## **NEGOTIATION AND ANTI-CORRUPTION (NAC)**

NAC 001	Anti-Corruption, Bribery and Fraud	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
NAC 002	Anti-Corruption, Integrity and Corporate Governance	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
NAC 003	Anti-Money Laundering Strategies	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
NAC 004	Anti-Money Laundering/Combating the Financing of Terrorism (AML & CFT)	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
NAC 005	Arbitration, Negotiation and Conflict Resolutions	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
NAC 006	Conflict and Change Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
NAC 007	Conflict Management and Negotiation Skills	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
NAC 008	Conflict Management, Conciliation & Mediation	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
NAC 009	Conservation Conflict Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
NAC 010	Loans and Grants Negotiation	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov

## DEMOCRACY, GOVERNANCE AND HUMAN RIGHTS (DGHR)

DGHR 001	Advanced Management & Policy Development	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
DGHR 002	Conflict Resolution	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
DGHR 003	Court Management and Judiciary Administration	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
DGHR 004	Decentralisation and Community Driven Development	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
DGHR 005	Democracy	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
DGHR 006	Devolution and Governance in the African Context	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
DGHR 007	Disarmament, Demobilisation, and Reintegration Programme	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
DGHR 008	Drafting Legal Documents	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
DGHR 009	Elections, Democracy and Succession in Africa	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
DGHR 010	Environmental Law Analysis	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
DGHR 011	Ethical Issues in the Judiciary Systems	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
DGHR 012	Executive and Governance	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
DGHR 013	Good Governance	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
DGHR 014	Good Governance and CSR in Mining	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
DGHR 015	Good Governance and Property Rights	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
DGHR 016	Good Governance in Post-Conflict Societies	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov

DGHR 017	Good Governance, Democracy and Human Rights	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
DGHR 018	Governance and Public Participation	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
DGHR 019	Human Rights	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 28 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
DGHR 020	International Mediation	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
DGHR 021	International Relations & Diplomacy	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
DGHR 022	Judiciary and Governance	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
DGHR 023	Land Governance for Sustainable Development	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
DGHR 024	Leadership, Good Governance and Financial Management in the Public Sector	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
DGHR 025	Legal Compliance Monitoring	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
DGHR 026	Legislature and Governance	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
DGHR 027	Parliamentary Administration	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
DGHR 028	Policy Analysis and Strategic Implementation	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
DGHR 029	Policy Analysis for Parliamentarians and Policymakers	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
DGHR 030	Post Conflict Reconciliation and Nation Building	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
DGHR 031	Public Sector Innovations, Policy Reform and Governance	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct

## **MEDIA, JOURNALISM AND BUSINESS COMMUNICATION (MJBC)**

MJBC 001	Business Communication	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
MJBC 002	Effective Communication Skills	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
MJBC 003	Media	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
MJBC 004	Media, Communication and Advocacy	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
MJBC 005	Media, Journalism and Human Rights	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
MJBC 006	Print Media, Television and Radio in the Age of Social Media	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
MJBC 007	Print Media, Television and Radio Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
MJBC 008	Social Media	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep

## MONITORING AND EVALUATION (ME)

ME 001	Advanced Monitoring and Evaluation	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
ME 002	Application of M&E Frameworks in Project Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
ME 003	Computerized M&E systems	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
ME 004	Data Analysis: M&E Guided	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
ME 005	Designing and Implementation of M&E Systems	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
ME 006	Introduction to M&E	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
ME 007	Legal Compliance Monitoring	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
ME 008	Managing Projects with Project Management Information Systems (PMIS)	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
ME 009	Monitoring and Evaluation	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
ME 010	M&E of Developmental Projects	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
ME 011	Participatory Planning, Monitoring & Evaluation	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
ME 012	Performance Monitoring & Evaluation	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
ME 013	Planning and Engaging in M&E Consultancy	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
ME 014	Procurement Monitoring and Evaluation	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
ME 015	Community Participatory M&E Systems	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
ME 016	Monitoring and Evaluation in the NGO Sector	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep

## **RESEARCH METHODOLOGY, WRITING AND PRESENTATION (RMWP)**

RMWP 001	Advanced Report Writing	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
RMWP 002	Data Coding and Analysis	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
RMWP 003	Developing Research Instruments	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
RMWP 004	Parliamentary Reporting and Editing	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
RMWP 005	Power Point Presentation	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
RMWP 006	Public Speaking	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
RMWP 007	Qualitative and Quantitative Research Methodology	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
RMWP 008	Qualitative Research Methodology	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
RMWP 009	Quantitative Research Methodology	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
RMWP 010	Report Writing	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
RMWP 011	Research Methods and Data Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
RMWP 012	Thesis writing	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
RMWP 013	Writing and Presenting Research Reports	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
RMWP 014	Writing and Presenting Thesis	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
RMWP 015	Writing and Presenting Thesis Proposal	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
RMWP 016	Writing for Publication	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
RMWP 017	Writing Research Proposal	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
RMWP 018	Writing Research Proposal for Funding	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov



## ENVIRONMENTAL AND DISASTER MANAGEMENT (EDM)

EDM 001	Advanced Emergency Preparedness & Disaster Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 28 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
EDM 002	Advanced Environmental Management Programme	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
EDM 003	Assessing Environmental Impact of Industrialisation	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
EDM 004	Climate Change Adaptation and Mitigation	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
EDM 005	Climate Change and Policy Design	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
EDM 006	Community Based Natural Resources Planning & Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 28 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
EDM 007	Community Management for Sustainable Water Supply & Sanitation	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
EDM 008	Developing a Community Environmental Plan	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
EDM 009	Emergency Preparedness and Disaster Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
EDM 010	Environmental Impact Assessment (EIA)	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
EDM 011	Environmental Management Strategies	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 28 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
EDM 012	Environmental Management Systems & Auditing Programme	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
EDM 013	GIS Application in Planning and Resource Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
EDM 014	Integrated Environmental Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
EDM 015	Integrated Waste Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
EDM 016	Integrated Water Resources Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
EDM 017	Managing Environmental Data with MS Access	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
EDM 018	Natural Resource Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
EDM 019	Natural Resources and Community Participation	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov

## ENERGY MANAGEMENT AND DEVELOPMENT (EMD)

EMD 001	Advanced Energy Economics	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 28 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
EMD 002	Analysis & Planning of Investment Projects in Energy Sector	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
EMD 003	Energy, Climate Change and Sustainable Development	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
EMD 004	Energy Infrastructure Project Finance	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
EMD 005	Environmental Impact Assessment of Energy Projects	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
EMD 006	Financing of Energy Projects	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 28 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
EMD 007	High & Medium Voltage Substation Design, Testing & Maintenance	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
EMD 008	Liquid Fuels Supply and Demand in Emerging Markets	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
EMD 009	Logistics & Supply Chain Management in the Energy Sector	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
EMD 010	Management of Donor Finance in Energy Projects	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
EMD 011	Management of Petroleum Projects	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 28 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
EMD 012	Operation & Maintenance of Diesel Power Generating Plants	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
EMD 013	Petroleum Data Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
EMD 014	Power Plant Operations and Control Fundamentals	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
EMD 015	Project Planning & Sustainable Development in Energy Sector	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
EMD 016	Rural Electrification Programme Implementation	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
EMD 017	Strategic Procurement Management in the Energy Sector	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
EMD 018	Transmission Line Design and HV & MV Substation Design, Testing and Maintenance	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
EMD 019	Comprehensive M&E for Power Generators	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov

## SECRETARIAL AND OFFICE ADMINISTRATION (SOA)

SOA 001	Administration and Office Management: Best Practices and Technologies	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
SOA 002	Advanced Executive Office Administration and Secretarial Skills	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
SOA 003	Advanced Management Development Programme for PAs	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
SOA 004	Advanced Office Administration	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
SOA 005	Advanced Writing Skills	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
SOA 006	Archival Management and Documentation	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
SOA 007	Basic Executive Office Administration & Secretarial Practice	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
SOA 008	Basic Internet/ Desktop Research for Secretaries	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
SOA 009	Communication and customer care	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
SOA 010	Communication and Report Writing Skills	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
SOA 011	Communication, Coordination & Leadership	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
SOA 012	Computer Programme for Executive Assistants	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
SOA 013	Computerised Management of Institutional Records	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
SOA 014	Digitization of Archives	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
SOA 015	Effective Communication, Assertiveness and Time Management for Secretaries, PAs, EAs, ESs	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
SOA 016	Effective Conflict Resolution Skills for Administrators	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep

SOA 017	Effective Office Management and Administration	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
SOA 018	Event Management Negotiation	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
SOA 019	Event Planning and Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
SOA 020	Executive Skills for Administrators, PAs and Secretaries	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
SOA 021	Front Office Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
SOA 022	International Diplomacy, Protocol and Etiquette for Secretaries, PAs and Office Managers	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
SOA 023	Introductory MS Excel, Word, PowerPoint for Secretaries, PAs, EAs, ESs	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
SOA 024	Librarianship and Corporate Information Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
SOA 025	Library and Information Organization	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
SOA 026	Library Management and Documentation	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
SOA 027	Management Development Programme for Secretaries, PAs, ESs, EAs	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
SOA 028	Performance Appraisal Techniques for Secretaries, PAs, EAs, ESs	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
SOA 029	Professional and Effective Minute Taking and Report Writing Skills	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
SOA 030	Project Management for Secretaries, PAs, EAs, ESs	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
SOA 031	Public Relations for Secretaries	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
SOA 032	Report Writing and Presentation Skills for Secretaries	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
SOA 033	Speech Writing	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec

## **CUSTOMER CARE AND PUBLIC RELATIONS (CCPR)**

CCPR 001	Call Centre and Customer Service	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
CCPR 002	Customer Focussed Marketing	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
CCPR 003	Customer Service Excellence for Managers	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
CCPR 004	Developing and Managing Customer Base	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
CCPR 005	Effective Supervision Skills in Modern Workplace Environment	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
CCPR 006	Front Office Operations	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
CCPR 007	Frontline Customer Service	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
CCPR 008	Public Relations and Customer Care	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
CCPR 009	Quality and Customer Service	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov

## **MINING AND RELATED ISSUES (MRI)**

MRI 001	Geographical Information Systems (GIS)	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
MRI 002	GIS Application in Natural Resource Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
MRI 003	Mining Law	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
MRI 004	Mining Programmes	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
MRI 005	Mining Surveying	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
MRI 006	Mining Sustainable Development	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov

## **PROCUREMENT, LOGISTICS AND SUPPLY CHAIN MANAGEMENT (PLSCM)**

PLSCM 001	Cold Chain Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
PLSCM 002	Contract Drafting and Management Negotiation	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
PLSCM 003	E-Procurement	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
PLSCM 004	Effective Purchasing, Tendering & Supplier Selection	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
PLSCM 005	Financial Aspects of Procurement	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
PLSCM 006	Fleet and Transport Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
PLSCM 007	Fundamentals of Procurement	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
PLSCM 008	Inventory and Warehouse Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
PLSCM 009	Logistics and Facility Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
PLSCM 010	Managing Logistics in the Supply Chain	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
PLSCM 011	Managing the Contract and Supplier Relationships	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
PLSCM 012	Procurement and Supply Chain Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
PLSCM 013	Procurement Fraud Prevention	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
PLSCM 014	Procurement Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct

PLSCM 015	Procurement Monitoring and Evaluation	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
PLSCM 016	Production and Inventory Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
PLSCM 017	Public Procurement	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
PLSCM 018	Public Procurement, Supply Chain and Contracts Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
PLSCM 019	Purchasing and Supply Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
PLSCM 020	Strategic Logistics: Planning and Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
PLSCM 021	Supply Chain Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
PLSCM 022	Tender Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
PLSCM 023	Transport and Logistics Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov



## **ECONOMIC ANALYSIS AND DEVELOPMENT (EAD)**

EAD 001	Applied Research Methodology in Economic Analysis	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
EAD 002	Balance of Payments Statistics	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
EAD 003	Budgeting for Efficient Economic Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
EAD 004	CGE Modelling	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
EAD 005	Data Analysis Using SPSS	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
EAD 006	Data Analysis Using STATA	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
EAD 007	Data Management, Manipulation & Analysis using Excel	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
EAD 008	Data Management, Statistical Analysis and Graphics with R	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
EAD 009	Data Modelling, Analysis and Visualisation using R	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
EAD 010	Domestic Revenue Mobilisation and Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
EAD 011	Economic Modelling and Forecasting	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
EAD 012	Economic Planning and Budgeting	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
EAD 013	Expansion of Tax Base Through Taxation of Informal Sector	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
EAD 014	Input-Output Modelling	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
EAD 015	Labour Market Information Systems (LMIS)	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
EAD 016	Local Authorities Resources Mobilization and Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
EAD 017	Macro-econometric Modelling	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
EAD 018	Macroeconomic Forecasting and Projections	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep

EAD 019	Macroeconomic Management & Policies for Senior Officials	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
EAD 020	Macroeconomic Policy Analysis	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
EAD 021	Macroeconomic Policy Formulation and Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
EAD 022	Macroeconomics for Public Sector Managers	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
EAD 023	Micro-econometric Modelling	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
EAD 024	M&E Systems for Poverty Reduction Strategies	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
EAD 025	Panel Data and Cross-Sectional Econometrics	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
EAD 026	Participatory Management of Rural Development Programmes	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
EAD 027	Policy Formulation, Implementation and Evaluation	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
EAD 028	Public Budgeting and Fiscal Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
EAD 029	Public Debt Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
EAD 030	Public Financial Management for Effective Aid Management for Policymakers and Parliamentarians	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
EAD 031	Public Private Partnerships and Procurement	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
EAD 032	Public-Private Partnerships Project Finance	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
EAD 033	Public-Private Partnerships and Sustainable Development	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
EAD 034	Public-Private Infrastructure Partnerships	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
EAD 035	Public Sector Management Strategies and Policies	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
EAD 036	Quantitative Techniques for Macroeconomic Analysis and Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov

EAD 037	Regulatory Impact Assessment	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
EAD 038	Research Methodology and Analysis for Government Officers	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
EAD 039	Resource Mobilization for Rural Development	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
EAD 040	Restructuring and Privatization of Public Enterprises	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
EAD 041	SME Development Strategies and Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
EAD 042	Social Accounting Matrix Modelling	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
EAD 043	Statistical Methods and Computer Applications for Policy Analysts	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
EAD 044	Statistical Methods for Poverty Profiling and Analysis	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
EAD 045	Survey Methodology and Statistics for Enumerators	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
EAD 046	Tax Analysis and Revenue Forecasting	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
EAD 047	Tax Intelligence Solutions and Risk Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
EAD 048	Tax Policy and Tax Administration	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
EAD 049	Tax Revenue Analysis, Data Management and Forecasting	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
EAD 050	Time Series Econometrics	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
EAD 051	Trade, Tourism, and Industrialisation	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep

## **COMPETITION LAW AND POLICY (CLP)**

CLP 001	Competition Law and Policy: Controlling Private Power	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
CLP 002	Competition Law Enforcement and the Application of Economics, Policy and Law	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
CLP 003	Competition Law Practice	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
CLP 004	Competition Regulations and Guidelines	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
CLP 005	Corporate Law, Mergers and Acquisitions	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
CLP 006	The Economics of Competition Law	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
CLP 007	Understanding the Law and Principles of Competition Policy	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct

## **LEADERSHIP, HUMAN RESOURCE AND ORGANISATIONAL DEVELOPMENT (LHROD)**

LHROD 001	Building Self Esteem and Assertiveness Skills	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
LHROD 002	Coaching and Mentoring	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
LHROD 003	Conducting Effective Performance Reviews	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
LHROD 004	Conquering the Fear of Speaking in Public	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
LHROD 005	Employee Welfare, Wellness and Motivation	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
LHROD 006	Good Leadership	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
LHROD 007	Human Resources and the Law	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
LHROD 008	Human Resource Information Systems	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
LHROD 009	Human Resources Information Systems: Computerised HR	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
LHROD 010	Human Resources Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
LHROD 011	Human Resources Management and Development	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
LHROD 012	Human Resources policy development and implementation	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
LHROD 013	Integrating Organizational & Individual Performance Management Systems	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
LHROD 014	Introductory Human Resources Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
LHROD 015	Knowledge Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
LHROD 016	Labour Market Information Systems	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep

LHROD 017	Labour Relations and Law	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
LHROD 018	Labour Relations in the Public Sector	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
LHROD 019	Leadership, Good Governance and Financial Management in the Public Sector	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
LHROD 020	Leadership Development Programme for Women	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
LHROD 021	Leadership Innovation and Change Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
LHROD 022	Leadership Management and Development	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
LHROD 023	Leadership Skills for Supervisors - Communication	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
LHROD 024	Leadership Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
LHROD 025	Leading & Communicating Change	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
LHROD 026	Managing the Training Function	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
LHROD 027	Measuring HR Effectiveness	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
LHROD 028	Performance Based Human Resources Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
LHROD 029	Performance Evaluation and Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
LHROD 030	Public Relations and Personnel Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
LHROD 031	Public Service Human Resource Planning and Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
LHROD 032	Public Speaking	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
LHROD 033	Strategic Human Resources Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
LHROD 034	Strategic Performance Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
LHROD 035	Trade Unionism	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
LHROD 036	Training Management and Training Needs Analysis	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov

## **MARKETING, PUBLIC RELATIONS AND SALES (MPRS)**

MPRS 001	Advertising and Brand Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
MPRS 002	Basic Internet Marketing	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
MPRS 003	Building Relationships for Success in Sales	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
MPRS 004	Business Ethics for the Office	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
MPRS 005	Business Etiquette - Gaining That Extra Edge	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
MPRS 006	Consumer Behaviour	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
MPRS 007	Customer Focussed Marketing	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
MPRS 008	Customer Relationship Management (CRM)	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
MPRS 009	Developing and Managing Customer Base	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
MPRS 010	Informational Marketing Strategy	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
MPRS 011	Innovation, Entrepreneurship and Sales Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
MPRS 012	International Marketing	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
MPRS 013	Market Research and Product Development	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
MPRS 014	Marketing and Sales	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
MPRS 015	Marketing with Social Media	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
MPRS 016	Public Relations and Corporate Social Investment	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
MPRS 017	Public Relations and Customer Care	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
MPRS 018	Public Relations and Events Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
MPRS 019	Strategic Marketing Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov

## INFORMATION COMMUNICATION TECHNOLOGY (ICT)

ICT 001	Computer Fraud and Security/ IT Audit	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
ICT 002	Computer Networks Administration & Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
ICT 003	Human Resource Information Systems	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
ICT 004	IT Security and Cybercrime Prevention	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
ICT 005	IT Strategy & Strategic Information Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
ICT 006	Java Script	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
ICT 007	Radio Spectrum Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
ICT 008	Systems Analysis and Design	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
ICT 009	Website design & Publishing	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep



## GENDER MANAGEMENT AND CHILD WELFARE (GMCW)

GMCW 001	Bullying and the School System	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
GMCW 002	Caring for Vulnerable Children	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
GMCW 003	Child rights and Child Law for Activists and NGO Officials	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
GMCW 004	Children and Substance Abuse	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
GMCW 005	Children, Discipline and Punishment	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
GMCW 006	Forced Migration and Children	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
GMCW 007	Gender Advocacy, Networking & Strategic Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
GMCW 008	Gender Issues for Sustainable Development & Poverty Alleviation	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
GMCW 009	Gender Analysis and Mainstreaming	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
GMCW 010	Gender Mainstreaming in the Public Sector	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
GMCW 011	Gender Management & Development	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
GMCW 012	HIV/AIDS and Gender	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
GMCW 013	Making Children's Voices be Heard in the Fight against Violence and Abuse	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
GMCW 014	Migration, Trafficking and Children	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
GMCW 015	Parenting, Child Care and Protection within the Urban & Rural Environment	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec

GMCW 016	Training the Gender Trainer	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
GMCW 017	War and Children	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
GMCW 018	Women Empowerment, Gender issues & Sustainable Development	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
GMCW 019	Women and Land in Africa	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
GMCW 020	Women and Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
GMCW 021	Women and Forced Migration	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
GMCW 022	Women, Poverty and Inequality in Africa	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
GMCW 023	Women, Youth and Child Migration	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
GMCW 024	Youth, Gender and Political Participation	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep

## HOSPITALITY AND TOURISM (HT)

HT 001	Conservation and Tourism Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
HT 002	Cultural Tourism	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
HT 003	Eco-Tourism Development	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
HT 004	Ecotourism	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
HT 005	E-Tourism Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
HT 006	Fundamentals of National Parks and Wildlife Management and Tourism	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
HT 007	Heritage and Museum Management	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
HT 008	Housekeeping Procedures	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
HT 009	Human Resources Management in Tourism & Hospitality	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
HT 010	Policy Development for Sustainable Tourism	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
HT 011	Sustainable Tourism in Protected Areas	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
HT 012	Sustainable Tourism Management and Development	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
HT 013	Tourism and Collaborative Environmental Governance	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
HT 014	Tourism and Community Based Natural Resources Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
HT 015	Tourism and Hotel Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
HT 016	Tourism, Leisure Management and Development	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct

## **AGRICULTURE LAND USE, URBAN AND RURAL DEVELOPMENT (ALURD)**

ALURD 001	Advanced Agricultural Project Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
ALURD 002	Advanced Rural Development and Extension Strategies	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
ALURD 003	Agricultural Extension and Rural Development	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
ALURD 004	Agricultural Policy Formulation and Analysis	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
ALURD 005	Agricultural Produce Marketing and Export Strategy	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
ALURD 006	Agricultural Projects Monitoring and Evaluation	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
ALURD 007	Agriculture and Climate Change	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
ALURD 008	Agriculture Development and Food Security	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
ALURD 009	Agriculture Marketing & International Trade	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
ALURD 010	Agriculture Project Planning & Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
ALURD 011	Analysis & Planning of Investment Projects in the Agriculture Sector	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
ALURD 012	Commodity-Based Export Diversification and Competitiveness Strategies	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
ALURD 013	Community and Rural Development	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
ALURD 014	Community Food Security and Agriculture Development	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep

ALURD 015	Community Sustainable Livelihood and Food Security Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
ALURD 016	Concepts and Tools for Agriculture Value Chain	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
ALURD 017	Decentralisation and Community Driven Development	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
ALURD 018	Drought and Sustainable Agriculture	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
ALURD 019	Integrated Natural Resource Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
ALURD 020	Introduction to Land Use Planning	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
ALURD 021	Introduction to Land Use and Urban Planning	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
ALURD 022	Irrigation and Agricultural Development	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
ALURD 023	Land Governance for Sustainable Development	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
ALURD 024	Land Use and Environmental Planning	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
ALURD 025	Land Use Planning Techniques and Practices	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
ALURD 026	Land Use Policy and Planning	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
ALURD 027	Land Use and Resource Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
ALURD 028	Law and Urban Land Use Planning	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
ALURD 029	Management of Rural Poverty Alleviation Projects	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec

ALURD 030	Managing Sustainable Rural Development	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
ALURD 031	Organic Farming and Markets	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
ALURD 032	Poverty Alleviation in the Rural Context	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
ALURD 033	Public Policies and Rural Development in Africa	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
ALURD 034	Regional Planning and Policy	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
ALURD 035	Rural Micro-Credit Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
ALURD 036	Spatial Planning, Land Use Management and Urban Development Dynamics	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
ALURD 037	Strategic Rural Development Management (SRDM)	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
ALURD 038	Strategies for Poverty Reduction and Sustainable Development	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
ALURD 039	Sustainable Forest Management	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
ALURD 040	Urban Planning and Policy	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
ALURD 041	Urban Transportation, Land Use, and the Environment	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep

## HEALTH AND OCCUPATIONAL HEALTH AND SAFETY (HOHS)

HOHS 001	Advanced Leadership Strategies for Health Care Executive	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	07-18 Mar, 02-13 May, 19-30 Sep
HOHS 002	Advanced Public Health Research Methodology	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
HOHS 003	Advocacy, Communication & Behavioural Change (HIV/AIDS)	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	17-28 Jan, 13-24 Jun, 07-18 Nov
HOHS 004	Disaster Management	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
HOHS 005	Environmental Health Management	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	07-18 Mar, 02-13 May, 19-30 Sep
HOHS 006	HIV/AIDS Treatment Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct
HOHS 007	Lifestyle Change and Noncommunicable Diseases	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
HOHS 008	Management of Public Health Reform	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Feb, 27-08 Jul, 05-16 Dec
HOHS 009	Management of Wellness and HIV & AIDS Program in the Workplace	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	07-18 Mar, 02-13 May, 19-30 Sep
HOHS 010	Managing Sustainable Primary Health Care	17-21 Jan, 21-25 Mar, 01-05 Aug, 03-07 Oct, 05-09 Dec	14-25 Mar, 15-26 Aug, 17-28 Oct
HOHS 011	Occupational Health and Safety Management	24-28 Jan, 04-08 Apr, 04-08 Jul, 12-16 Sep, 14-18 Nov	17-28 Jan, 13-24 Jun, 07-18 Nov
HOHS 012	Public Health Research Methodology	07-11 Feb, 09-13 May, 11-15 Jul, 17-21 Oct, 21-25 Nov	07-18 Feb, 27-08 Jul, 05-16 Dec
HOHS 013	Public Health Service Management and Administration	14-18 Feb, 18-22 Apr, 13-17 Jun, 22-26 Aug, 12-16 Dec	07-18 Mar, 02-13 May, 19-30 Sep
HOHS 014	Wellness and Work	21-25 Feb, 23-27 May, 25-29 Jul, 26-30 Sep, 21-25 Nov	14-25 Mar, 15-26 Aug, 17-28 Oct

### Registration Form

<b>Organisation</b>				
<b>Course Name</b>				
<b>Course Dates</b>				
<b>Course Expectations</b>				
<b>Expected Outcomes from the Training</b>				
<b>Date of Arrival</b>				
	<b>First Name</b>	<b>Surname</b>	<b>Job Designation and Summary of Roles &amp; Responsibilities</b>	<b>Email Address &amp; Telephone Number</b>
<b>Delegate 1</b>				
<b>Delegate 2</b>				
<b>Delegate 3</b>				
<b>Delegate 4</b>				
<b>Delegate 5</b>				